2 Contact Us

5 Workspaces

7 My Account

6 Enquiry

5a Advance search with listing

5b Property details

7d My Coupons

7c My Profile

7b My Enquires

7a My booking

3 Login/Register

Opening & Closing Hours

Additional Features

Image upload

Referred Leads

Accepted Leads

Rejected Leads

Converted Leads

**Office Space**

View Office Spaces

Add Office Space

View **Bookings**

Booking Details

**Discounts**

**Transaction History**

**Ratings & Reviews**

**Profile**

**Settings**

**Plans & Subscriptions**

4a Search by City & Category

4 Home Page

4b Choose category/city

4c Location based top listing

View **Leads**

Workspace Information

5c Book Now

5d Request Call Back

Contact Information

**Form-Field Details (USER PANEL)**

1. **Contact Us**

* Full Name (Required)
* Phone
* Email (Required)
* Topic/Subject
* Message (Required)

1. **Login/Register**

* Full name with salutation
* Email id (verified)

Registration form (All required fields) OR Facebook OR Google

* Phone (verified)
* Password
* Confirm Password
* Email

Login form (All required fields) OR Facebook OR Google

* Password

1. **Home Page**

**4.a:**  Input city name and select from category (i) Meeting Room, (ii) Co-working Space, (iii) Private Office, (iv) Training Room, (v) Business Centre, (vi) Co-working Café.

**4.b**: Choose a city and see all the listing. Choose a category from different cities.

**4.c**: Top rated space (based on ratings) listing.

1. **Workspaces**

**5.a:**  Advance search (category, location, price, amenities, capacity).Property listings (Params: Image, Name, Location, Category, Ratings, Discounts).

**5.b:** Property Details page including ratings and review. Options- Book Now, Request a call back.

**5.c:** Book now will open a modal with form fields if logged in (Company name, number of person, time duration), else all the form fields from register and rest.

**5.d:** Request a call back will open a modal with confirmation and show the time for getting a call back.

1. **Enquiry**

Form fields same as book now (5.c) and city, workspace category, requirements

1. **My account**

Header dropdown menu (bookings, enquires, profile, coupons)

**7.a:** My bookings – Previously and upcoming booking listing.

**7.b:** My enquires – Enquiry history (listing) with status.

**7.c:** My profile – Edit profile details along with password and image.

**7.d:** My Coupon – Active coupons left for this user with details.

**Form-Field Details (VENDOR PANEL)**

View **Leads**

1. Referred Leads:
2. Lead Name
3. Lead Email
4. Lead Phone
5. Date
6. Accepted Leads:
7. Lead Name
8. Lead Email
9. Lead Phone
10. Date
11. Rejected Leads:
12. Lead Name
13. Lead Email
14. Lead Phone
15. Date
16. Converted Leads:
17. Lead Name
18. Lead Email
19. Lead Phone
20. Date

**Office Space**

1. View Workspace:
2. Workspace ID
3. Workspace Details
4. Workspace Image
5. Workspace Title
6. Workspace Category
7. Price
8. Status
9. Action
10. Add Workspace:
11. Workspace Information
12. Title of property
13. Property Description
14. Type
15. Capacity
16. Price (Daily, Monthly, Quarterly, Yearly)
17. Tax
18. Image Upload:
19. Workspace multiple image upload
20. Additional Features:
21. Add Workspace facilities like: Ac Power Backup, Free Wi-Fi, 24X7, etc.
22. Contact Information
23. Phone Number
24. Email
25. Address
26. Opening & Closing Hours (need to add opening & closing hours of each day)

View **Bookings**

1. View Bookings
2. Booking Id
3. Booked Workspace Details
4. Workspace Title
5. Workspace Category
6. Number of members booked
7. Booking Amount
8. Booked Date
9. Status
10. Booking Details

**Discounts**

1. Add Discount
2. Discount Name
3. Discount %
4. Start & End time
5. Workspace Category
6. View active Discounts

**Transaction History**

1. Recipient ID
2. Date
3. Transaction
4. Invoice
5. Credit
6. Debit
7. Balance

**Ratings & Reviews**

1. Customer name
2. Workspace title
3. Booking ID
4. Email
5. Rating given
6. Comment
7. Vendor reply section with “Reply” button

**Plans & Subscription**

1. Basic Plan
2. Advance Plan
3. Professional Plan

**Profile**

1. General Settings
2. Work Space Logo
3. Work Space image/Video
4. Work Space name
5. Work Space Description
6. Work Space Email
7. Phone Number
8. Opening Time
9. Closing Time
10. Work Space Category
11. Address
12. Payment Settings
13. Bank name
14. Branch Name
15. Account Name
16. Account Number
17. IFSC Code
18. Swift Code
19. Type of Account
20. Mail Settings (Enable/Disable)
21. Booking Confirmation
22. Booking Status Change
23. New Booking placed
24. Weekly Status Report

**Settings**

1. Full Name
2. Email Address
3. Phone Number
4. Old Password
5. New Password
6. Confirm New Password